SALISBURY FREE LIBRARY
MEETING MINUTES

January 9, 2018

In attendance: Alison Thomas, Gail Henry, Jen LaClaire, Pam Monaghan, Laura Taylor, Mark Feld, Sally Jones, Katherine Bollenbach

Absent: Julia Jones

Guest: Tammy Schuck

October and November meeting minutes were reviewed and approved.

Alison discussed her recent contact with the attorney for John Kepper’s estate; it may be several months before we get final distribution of Dr. Kepper’s bequest.

Treasurers’ Report (see attachment)
Any surplus will be encumbered to pay bills for books and supplies ordered at the end of 2017.

The 182-day CD at Franklin Savings Bank with the first $30,000 of Dr. Kepper’s bequest matures on January 26. It was voted to take $1440 out to cover expenses of EBSCO ($700) and our new AED ($740) and put the remainder into a 25-month CD.

Checkbook registers were acknowledged; the treasurers’ report was accepted as presented.

Director’s Report (see attachment)
The final report from the structural engineers has been sent to Selectmen. We await scheduling a meeting with Selectmen and representatives from The H.L. Turner Group, Inc. regarding building issues.

End of year statistics for 2017 were presented. Most dramatic increases are reflected in circulation of DVDs, magazines and Interlibrary Loan materials.

Old Business
Agreed that we need to review and update our Mission Statement and policies, particularly regarding staff training.

New Business
Discussion regarding filling positions open for election at Town Meeting, two three-year terms replacing Gail Henry and Laura Taylor. Filing period with the Town Clerk is January 24-February 2.

Next meeting will be February 6.