Salisbury Free Library Trustee Meeting Minutes

March 7, 2017

In attendance: Gail Henry, Alison Thomas, Sally Jones, Laura Taylor, Jennifer LaClaire, Pam Monaghan, Mark Feld, Katherine Bollenbach and Julia Jones. Absent: Wendi Jo Hill, Matt Harrison. February meeting minutes reviewed and accepted (with minor change). We went around the table and everyone gave a brief bio about themselves.

Treasurer’s Report (see attached)

Town audit went smoothly and only change to be made in the future is to have Katherine initial invoices. Checkbooks weren't returned in time to have them updated for tonight's meeting. Will review them next month. QuickBooks will hopefully be up and running by 4/1. This will provide a streamline approach with less having to do things by hand. It will also allow access to multiple users. Treasurer’s report acknowledged and approved.

Director’s Report (see attached)

Katherine will attend the NHLA conference from 5/4-5/5 in Portsmouth, NH. The annual statistics are due to the State by 3/31/17. Katherine working on report. Julia will take 2004 World Book encyclopedias to dump.

Old Business

Carpet cleaning: Mr. Steam (same company previously used) will be cleaning carpet for $350. Gail to arrange and talk to Margaret. New door update: Alison spoke with Scott Bickford and he had his "guy" take measurements of the door and came back with a quote of $1230.00 plus $500-600 for installation, paint and trim. Trustees wondering now if we need new door or could get by with updated hardware. Julia offered to look into other options. Discussion tabled until next meeting. Mango offered to come to a trustee meeting to go over our security system. After discussion we decided the May meeting would be a better option. Gail to follow up with them. Pam and Maris Wofsy will be starting yoga classes on 3/22, Wednesdays from 8am-9am.

New Business

Since we are now offering yoga at the library, maybe we can try to implement other social gathering groups, i.e.; book club (which we currently have), knitting club, crafts, etc. Julia is interested in a sign language group.

It was brought to our attention that in the center of our brick walkway there is a center stone which conceals a time capsule underneath. At this time it is empty. Possible ideas were to include the town in deciding what to place in there and/or include the 10th anniversary of the library addition next year.

Discussion of next month's election of trustee offices. Try to put together a job description for each role to aid in transitions. Also talked about NHLTA training and its benefits. Meeting adjourned 7:25pm. Next meeting April 4, 2017 at 6:00 pm.