SALISBURY FREE LIBRARY
MEETING MINUTES

July 11, 2017

In attendance: Alison Thomas, Gail Henry, Jen LaClaire, Pam Monaghan, Mark Feld, Sally Jones, Katherine Bollenbach

Absent: Laura Taylor, Julia Jones

Steve Mango from Mango Security was our guest to explain the current alarm system. He left two packets of information and additional keys to the alarm box. **Action required on our part:** We need a new list of local responders with different response codes for those on the list. Copies of those lists should also go to the Town Office. We will discuss at the August meeting.

After Steve left at 6:35, June meeting minutes were reviewed and approved with minor corrections.

**Treasurers’ Report** (see attachment)
The first installment of money from the John Kepper Trust, in the amount of $30,000, has been received. Alison will get the check to Laura for deposit in a short-term CD while we await the remainder of the bequest. Gail will investigate our brokerage account with Infinex Financial Group. Is it still active?

The library’s debit card will switch to Jen LaClaire for Operations and Laura will return hers to the Franklin Savings Bank. Checkbooks will be reviewed at the next meeting; report reviewed and accepted as presented.

**Director’s Report** (see attachment)
Katherine noted that meeting minutes and policies have been added to our website. Summer Reading Program has been mostly well-attended. Lindsey is working during Thursday story times for the summer. We continue to research a new sign. Gail will check with Planning Board as to town requirements at the Board’s public hearing/meeting July 17.

**Chair’s Report**
Alison attended the June 21 Selectmen’s meeting for a semi-annual update. Not much progress has been made on our building issues. The Selectmen are waiting for response from Scott Bickford.

Only one board member/alternate has responded to Alison’s call for comments on Katherine’s performance for her first annual evaluation. Alison will work on the evaluation and administer it soon. Agreed that any salary adjustment will be retroactive to Katherine’s start date.

Next meeting will be August 1.